

# Productivity Training: **Standard Operations**



Driving Manufacturing Excellence



## **Course Overview**

A standard operation employs the best method currently available of performing a specific task, so that the right levels of quality, cost, delivery and safety can be achieved consistently.

This course gives you a solid grounding in the principles and application of standardization - a good basis on which to build further learning and skills development.

You will look at why standardisation is important, what 'standard operations' means, and the benefits and significance of standard operating procedures in a manufacturing environment.

Once you have completed the course you will be more effective in your work and better able to cope with change.

The real life examples used will help you see how theory fits with practice to enable you to apply these principles to your own work situation.



## **Outline and learning objectives**

A standard operation is the best current method for carrying out a specific task.

In this course you will learn about the importance of standardisation and how to establish and maintain standard operating procedures.